

Kankakee Grain Inspection, Inc.
APPLICATION FOR EMPLOYMENT

* Equal Opportunity Employer *

Personal Information (Please Print Clearly)

Name	Social Security Number		
Street Address	City	State	Zip Code
Phone Number	Cell Phone	E-Mail Address	

Were you referred by a current employee of ours? No Yes Who? _____
 Are you legally authorized to work in the United States of America? Yes No

Employment Desired

Position desired	<input type="checkbox"/> Full-Time	Date you can start	Wage desired
	<input type="checkbox"/> Part-Time		
Able and available for work (Please check all that apply)	Have you applied with us before? <input type="checkbox"/> No <input type="checkbox"/> Yes		
<input type="checkbox"/> Mon-Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun <input type="checkbox"/> Evenings <input type="checkbox"/> Holidays	If Yes, when and for what position?		

Previous Employment (Start with most recent)

Start Date	End Date	Employer Name and Location	Phone Number
Position/Duties		Wage Rate	
Reason for leaving		Supervisor's Name	

If current employer, may we contact? No Yes (Checking "Yes" confirms that your current employer is aware that you are looking for another position.)

Start Date	End Date	Employer Name and Location	Phone Number
Position/Duties		Wage Rate	
Reason for leaving		Supervisor's Name	

Start Date	End Date	Employer Name and Location	Phone Number
Position/Duties		Wage Rate	
Reason for leaving		Supervisor's Name	

Education

Name of high school (or GED <input type="checkbox"/> Yes)	Location	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No
College/Trade School	Location	Degree/Certificate Earned
College/Trade School	Location	Degree/Certificate Earned

Additional Information

Additional Education, Training, Certification, or Professional Licensing
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Professional References (Previous Supervisors and/or co-workers preferred)

Name	Relationship to You	Years Known	Phone Number

Authorization

I certify that information provided by me in this application are true, correct, and complete to the best of my knowledge and recollection. I understand that, if employed, false statements or otherwise misleading information provided in this application will be grounds for employment termination.

I understand that if I am selected for further consideration, a pre-employment screening process will be conducted based on the information contained in this application. This may include a reference check, employment history verification, education verification, criminal background investigation, and, if related to the position for which I am applying, a motor vehicle report and/or credit report. The pre-employment screening will be conducted at the appropriate step in the process and in accordance with the law. I understand and expressly consent to the pre-employment screening and will cooperate to complete the process. I understand that the information necessary to complete the process may include birth date, social security number, maiden names, and other such personal identification information, and agree to provide such information necessary to complete the process.

Unless I have expressly indicated that a previous or current employer may not be contacted, I give express permission for those employers to release qualitative information, including, but not limited to the quality of my work, productivity, attendance, reliability, working relationships, and reason for leaving. I authorize investigation of all other statements made in this application.

I understand and agree that no representative of Kankakee Grain Inspection, Inc. other than an executive manager has any to enter into any agreement for employment for ant specified period of time, or to otherwise alter the at-will status of employment with Kankakee Grain Inspection, Inc.

Signature _____

Date _____

Print Name _____

Equal Opportunity Employment: In compliance with all equal opportunity employment laws, qualified applicants are considered for all positions, without regard to any classification protected by federal or state law.
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